



STITTSVILLE MINOR HOCKEY ASSOCIATION

Stittsville Minor Hockey Association Executive Meeting – May 16, 2023 8:00PM – virtual meeting on Zoom

Attendance:

Rob Lomas*	James Moser*
Terry Foley*	Scott Phelan*
Emily Parent*	Marie Côté*
Bill Corcoran*	
Mike Bew*	

*denotes voting Executive members

1- Call to Order

The meeting was called to order at 8:09pm with Scott Phelan, President chairing.
Motion made by Mike Bew (Director U11/U13) and Emily Parent (VP of Finance)

2- President Update:

- Congratulations to Mike Bew who is stepping into the Director of House for U11/U13 for the 2023-2024 season.
- Blackout dates for tournaments from LCMHL will be ready in time for our next meeting
- Stittsville already has tournament ice set aside so that we can host a couple of tournaments
- Note to ourselves to not schedule games on the Stittsville Parade of Lights night
- Ice rentals and booking contracts will require a final signature from Scott Phelan or Emily Parent
- Bench certifications - we will need to look at scheduling our coaching clinics earlier in September and October to make sure we meet the roster requirement deadline

3- Director at Large update:

- We will need to update the manager's guide and role description for managers at all levels. Current guide is very focussed on U7.
- Raising a motion to approve the new council members for 2023-2024. We will publish the new council list on the website June 1. Motion approved by Terry Foley (VP of Support Services) and Bill Corcoran (Director of Development).

4- Vice-President of Finance update:

- Ice costs are increasing for the 2023-2024 season

- I would like to redesign the expense claim form
- Would like to start looking for a fundraising coordinator (post on our social channels)

5- New Business:

- Need to schedule a budget and registration meeting with executive only for June (registrar to attend the meeting)
- We will need to start the search for a new Vice-President of Finance for the 2024-2025 season so that the individual can start job shadowing now.
- Auditors will request the meeting minutes therefore we will need to go as far back as we can for the previous minutes that are missing and gather the minutes into one folder.

6- Adjournment

A motion was made to adjourn the meeting at 9:36pm. Approved by Terry Foley (VP of Support Services) and Rob Lomas (Director at Large).